



**Alternative Provision**  
Nurturing Growth,  
Inspiring Potential

## We're hiring!

**Position:** Alternative Provision, Learning Support Mentor

**Location:** Penrith, Cumbria

**Start Date:** September 2024

**Contract Type:** The working day is from 9:00am to 3:30pm, Monday to Friday, during term time (38 weeks plus 1 week inset). We have both full (32.5 hours) and part time (16-24 hours) contracts available. Please state in your covering letter which you are applying for.

The role is offered on a 1-year fixed-term contract basis from September 2024 with the intention to offer permanent contracts from September 2025. This is a great opportunity for anyone looking for a role that offers training opportunities, progression opportunities and to be part of a supportive organisation that has expansion plans in the near future.

**Salary:** FTE - £24,050. Pro rata (32.5 hours) £18,931 this includes 5.6 weeks paid holiday plus 2 weeks retainer payment and is spread over 12 monthly salaries.

**About The Role:** New Leaf Centre is a brand-new alternative provision centre based in Penrith, Cumbria. Providing holistic support to children and young people with special educational needs and disabilities (SEND) or social, emotional and mental health (SEMH) challenges. We are looking to appoint a team of Learning Support Mentors who are dedicated, hardworking and committed to raising standards, engagement and improving the life chances of young people. New Leaf Centre is a rewarding place to be, you will be working in a therapeutic, nurturing environment using nature and animal assisted projects to help those who struggle to access mainstream settings. We recognise the benefits of staff working in a productive, healthy and flourishing workplace, and we work hard to ensure the wellbeing of everyone and ensure all staff are valued and supported.

New Leaf Centre is a provision where all children are provided with the opportunity to thrive. Experience in working with students with special educational needs and a commitment to fostering an inclusive educational environment are essential.

This is a unique opportunity for passionate individuals to join our team. The successful candidate will play a crucial role in ensuring that all students, receive the support and opportunities they need to succeed.

### Key Responsibilities

- Mentoring pupils on a one-to-one basis, helping to build their self-esteem confidence and engagement.
- Guiding students through the implementation of individual learning plans and providing ongoing encouragement and support.
- Working closely with students, offering specific support to address individual or small group needs, and helping them overcome obstacles to learning.

- Observing pupil progress and identifying their unique needs, facilitating the development of personalised learning plans tailored to each student's requirements.
- Building strong relationships with pupils' families or guardians, collaborating to work through issues and offer comprehensive support.
- Reviewing and assessing learning plans regularly, tracking pupil progress and providing valuable insights to facilitate reintegration to mainstream settings.
- Supporting students to engage in a diverse range of activities, including but not limited to - the use of animal assisted projects, forest school, cooking activities, horticulture and supporting off site visits.
- Maintaining meticulous pupil records, diligently reporting on achievement and progress to ensure accurate documentation and informed decision-making.
- Assist with the setup and cleanup of activities and ensure all equipment is used safely and responsibly.
- Maintain accurate records of attendance, incidents, and progress.

### **Candidate Profile:**

The ideal candidate will ideally have previous experience of having worked with learners that have SEND or SEMH needs and may have experienced trauma or other needs relating to neurodivergence. We particularly welcome applicants who may also be neurodivergent themselves. The ideal person will be able to act as a positive role model and support delivery of an alternative education curriculum. We seek individuals that are skilled in recognising the emotional and educational needs of the learner and who are able to respond to and create appropriate learning activities & opportunities around the needs of individual learners. Many of the learners have not engaged in education for a significant amount of time so commonly, an individual approach for each child is necessary.

You will be a great team player, highly motivated and naturally skilled at connecting with neurodivergent students and passionate about supporting the pupils to achieve their potential.

### **Qualifications And Experience**

We are looking for someone with experience working with children and young people with SEND, ideally within an educational setting. We would love for you to hold a Level 3 Teaching Assistant, Level 3 Health & Care or Support Worker qualification however, we welcome applications from those who are passionate about making a difference in the lives of children and young people and willing to work towards achieving the qualification. You should also be committed to continued personal development, be an exceptional communicator and able to build key relationships the children and young people.

**Application Process:** Interested candidates are invited to submit a comprehensive CV and a cover letter detailing their suitability for the role. Please email [info@newleafcentre.co.uk](mailto:info@newleafcentre.co.uk) for the attention of the Operations Director, Vicky Hunter. All applicants will require the appropriate qualifications and training for this role. Successful candidates will be invited via letter for interview on 19<sup>th</sup> August 2024. New Leaf Centre is committed to safeguarding and promoting the welfare of children. We undertake safeguarding checks on all workers in accordance with DfE statutory guidance 'Keeping Children Safe in Education' this may also include an online search as part of our due diligence on shortlisted applicants. All candidates must undertake or have undertaken a valid enhanced Disclosure and Barring Service (DBS) check.