



SAFEGUARDING POLICY STATEMENT

SEPT 2024

Approved by	
Name:	Vicky Hunter
Position:	Operations Director
Signed:	
Date:	Sept 2024

REVIEW SHEET

Each entry in the table below summarises the changes to this Policy and procedures made since the last review (if any).

Version Number	Version Description	Date of Revision
1	Original	SEPT 2024

Purpose and Scope

The purpose of this policy statement outlines the measures that New Leaf Centre will take to safeguard the children and young people aged 11-25, who participate in our provision. Safeguarding is at the heart of everything we do, and we treat it with the utmost importance. We aim to create a culture of trust and mutual respect which reflects our values.

The purpose of this policy statement is:

- To protect children and young people who receive New Leaf Centre services from harm.
- To provide staff, as well as children and young people and their families, with the overarching principles that guide our approach to child protection.
- This policy applies to anyone working on behalf of New Leaf Centre, including senior managers and the board of Governors, paid staff, volunteers, sessional workers, agency staff and students.

Legal Framework

This policy has been drawn up on the basis of legislation, policy and guidance that seeks to protect children in England.

Supporting Documents

This policy statement should be read alongside our organisational policies, procedures, guidance and other related documents:

- Child Protection Policy and Procedures
- Role description for the Designated Safeguarding Officers
- Dealing with disclosures and concerns about a child or young person
- Managing allegations against staff and volunteers
- Recording concerns and information sharing
- Child Protection records retention and storage
- Code of conduct for staff and volunteers
- Behaviour Policy
- Photography and sharing images guidance
- Safer recruitment
- Online safety
- Anti-bullying
- Managing complaints
- Whistleblowing • Health and safety
- Induction, training, supervision and support
- Adult to child supervision ratios
- Prevent Duty

New Leaf Centre believe that:

- Children and young people should never experience abuse of any kind
- We have a responsibility to promote the welfare of all children and young people, to keep them safe and to practice in a way that protects them.

New Leaf Centre recognise that:

- the welfare of children is paramount in all the work we do and in all the decisions we take
- working in partnership with children, young people, their parents, carers and other agencies is essential in promoting young people's welfare
- all children, regardless of age, disability, gender reassignment, race, religion or belief, sex, or sexual orientation have an equal right to protection from all types of harm or abuse
- some children are additionally vulnerable because of the impact of previous experiences, their level of dependency, communication needs or other issues
- extra safeguards may be needed to keep children who are additionally vulnerable safe from abuse

New Leaf Centre will seek to keep children and young people safe by:

- valuing, listening to and respecting them
- appointing a nominated child protection lead for children and young people, a deputy and a lead board member for safeguarding
- adopting child protection and safeguarding best practice through our policies, procedures and code of conduct for staff and volunteers
- developing and implementing an effective online safety policy and related procedures
- providing effective management for staff and volunteers through supervision, support, training and quality assurance measures so that all staff and volunteers know about and follow our policies, procedures and behaviour codes confidently and competently
- recruiting and selecting staff and volunteers safely, ensuring all necessary checks are made
- recording and storing and using information professionally and securely, in line with data protection legislation and guidance
- sharing information about safeguarding and good practice with children and their families via leaflets, posters, group work and one-to-one discussions
- making sure that children, young people and their families know where to go for help if they have a concern
- using our safeguarding and child protection procedures to share concerns and relevant information with agencies who need to know, and involving children, young people, parents, families and carers appropriately
- using our procedures to manage any allegations against staff and volunteers appropriately
- creating and maintaining an anti-bullying environment and ensuring that we have a policy and procedure to help us deal effectively with any bullying that does arise
- ensuring that we have effective complaints and whistleblowing measures in place
- ensuring that we provide a safe physical environment for our children, young people, staff and volunteers, by applying health and safety measures in accordance with the law and regulatory guidance
- building a safeguarding culture where staff and volunteers, children, young people and their families, treat each other with respect and are comfortable about sharing concerns

Designated Safeguarding Lead and contact details:

Name: Vicky Hunter

Email: vicky@newleafcentre.co.uk

Name: Sarah Bisson (Deputy)

Email: sarah@newleafcentre.co.uk

Safeguarding Team:

Name: TBC once in post

Email:

Name: TBC once in post

Email:

Designated Committee Member responsible for safeguarding and child protection

Name: Laura FitzGerald

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